



UEN: S83SS0033B

新加坡裝修同業商聯會

SINGAPORE RENOVATION CONTRACTORS
AND MATERIAL SUPPLIERS ASSOCIATION

c/o Secretariat: Blk 57 Geylang Bahru #01-3501 Singapore 330057

Tel: 6443 0540 Fax: 6294 2067

Email: rcma@live.com.sg Website: www.rcma.org.sg

ORDINARY MEMBERSHIP APPLICATION FORM 入會申請表

With reference to Clause 11 of the Terms and Conditions for Registration of Singapore Renovation Contractors and Material Suppliers Association, the following documents are to be submitted to the Association for verification of suitability of applicant's registration. The information given in this application and all the documents submitted to RCMA are deemed as complete, true and accurate. The approval of this application is subject to RCMA's discretion and that RCMA reserves the right to decline the application without giving any reason.

Note: Please fill in all entries neatly and legibly. 注意：請清楚地填寫下列各項

Entrance Fee 入會費: \$500.00

Yearly Subscription Fee 每年會費: \$500.00

Company Details 公司資料:

Company Registered Name 公司註冊名稱 :	Company Name in Chinese 公司中文名稱 : (If Applicable)
Company Address 公司地址 :	
Postal Code:	
Business Nature 營業類別 :	Date of Registration 註冊日期 :
HDB License No. HDB 執照號碼 :	Company ROC No. 公司註冊號碼 :
Public Limited 公共有限公司 <input type="checkbox"/> Private Limited 私人有限公司 <input type="checkbox"/>	
Form of Business 公司性質 :	
Partnership 股東 <input type="checkbox"/> Sole Proprietorship 獨資公司 <input type="checkbox"/>	
Tel No (Office) 辦公處電話 :	Fax 傳真號碼 :
Email Address 電子郵件地址 :	URL (Website) 網路地址 :

Personal Particulars 個人履歷

Name 英文姓名 :	Name in Chinese 中文姓名 :
Mobile No. 手機號碼 :	Personal Email Address 電子郵件地址:

Office Use Only

Cheque No.	Receipt No.	Date of Application received:
Date of Approval:		Chairman Signature:



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Dear Sir / Madam,

Thank you for your interest to join RCMA.

Kindly complete the application form and submit it together with the following documents to the address stated below for approval.

1. Strictly a HDB License Holder (If applicable) – Kindly provide a copy of your HDB License details from the HDB Directory of Renovation Contractors
2. Latest ACRA Bizfile (Minimum paid-up capital of S\$50K & at least 2 years of establishment)
3. Audited Financial Statement (Latest 2 years)
4. Latest 5 Invoices – Minimum S\$5K per invoice
5. Public Liability Insurance certificate (with a minimum sum insured of S\$500K to S\$1million)
6. One Time Entrance Fee of S\$500 & Yearly Member Subscription Fee of S\$500

* Payment by cheque of \$1000 should be crossed and made payable to:
RCMA

Annual Renewal Fee is \$500**

- 1) Please note that entrance fee is one-time only, applicable to the year of joining.
- 2) **Membership will be renewed starting from 1st January to 31st December for subsequent calendar years.

Application form, documents and cheque to be submitted to RCMA at:

RCMA Secretariat Office
Block 57 Geylang Bahru #01-3501
Singapore 330057

Thank you.

Regards,

RCMA
Tel: 6443 0540
Email: rcma@live.com.sg